

MILESTONE AWARDS GUIDE CLIMATE MITIGATION

Milestone 1: Conduct a baseline emissions inventory and forecast

- Prepare a greenhouse gas (GHG) emissions inventory report summarizing the results from the government operations and community-wide inventories
- Prepare government operations and community-wide emissions forecasts
- Submit all reports and corresponding data (where available) to an ICLEI Regional Office

Milestone 2: Adopt an emissions reduction target

- Adopt or identify a target for emissions reductions below baseline year by the forecast year
- Submit adopted resolution, proclamation, or statement incorporated in official local government plan or other document to an ICLEI Regional Office

Milestone 3: Develop a local climate action plan

- Complete a climate action plan that includes a list of actions and policies that, when implemented, will reduce emissions to meet the identified local target
- Submit the climate action plan to an ICLEI Regional Office

Milestone 4: Implement policies and measures

- Document implementation of a minimum of half the measures and policies listed in the climate action plan
- Report progress to an ICLEI Regional Office

Milestone 5: Monitor progress and report results

- Document implementation progress for all actions and policies in the climate action plan, note which have been completed to date and quantify results of all implemented measures and policies
- Within 5 years of the baseline year, prepare a second GHG emissions inventory report summarizing the results from the government operations and community-wide inventories
- Submit anecdotal progress reports, measure/project-specific quantification reports, and follow-up inventory reports, including all data from whatever emissions quantification software was used to an ICLEI Regional Office